

## CHANGE OF NAME

New Name			
Title		Partnership Status	
First Names			
Surname			

Previous Name			
Title		Partnership Status	
First Names			
Surname			

National Insurance Number	
Address	
Phone Number	
Email Address	
<b>Signed:</b>	<b>Date:</b>

**Please note** the Essex Pension Fund must verify your name change before your pension record(s) can be amended. Please include a **photocopy** of the appropriate certificate (eg marriage/civil partnership certificate, decree absolute and birth certificate or deed of name change) with your completed form, and send them to:

### Essex Pension Fund

Seax House  
County Hall  
Chelmsford  
CM1 1QH

Email: [pensionenquiries@essex.gov.uk](mailto:pensionenquiries@essex.gov.uk)

Data Protection: Essex County Council (as the Administering Authority of the Fund) is a Data Controller under the General Data Protection Regulations. We store, hold and manage your personal data in line with statutory requirements to provide you with pension administration services. For more information about how we hold your data, who we share it with and what rights you have to request information from the Fund, see the Forms and publications section of our website [www.essexpensionfund.co.uk](http://www.essexpensionfund.co.uk).