

Essex Pension Fund



Complete this form to assist Essex Pension Fund to ensure any previous Local Government Pension Scheme (LGPS) rights are treated correctly. See the reverse of this form for more information.

This form and supporting documentation needs to be returned to:
Essex Pension Fund, PO Box 11, County Hall, Chelmsford, Essex, CM1 1LX
 Or email to: pensionenquiries@essex.gov.uk

Name.....	Date of birth <input type="text"/>	Start date <input type="text"/>
National Insurance number <input type="text"/>	Email	
Employer name.....	Payroll number <input type="text"/>	

Previous employer name	Dates of employment		Were you in an occupational pension scheme?	Were you in the LGPS?	If a previous member of the LGPS What happened to your benefits? Please tick the relevant box below.			
	From	To	Y/N	Y/N	Contributions refunded	Pension deferred to retirement	Pension transferred out to another pension scheme	Pension in payment

Tick this box if you have no pension benefits held elsewhere

Signed..... Dated.....

“Data Protection Act 1998: Personal information contained on this form will be held on computer files and/or relevant filing systems for the purpose of administering the Local Government Pensions Scheme. This information will only be shared with third parties for the purpose of providing the appropriate service or meeting legislative requirements”

Important Notes

If you have more than four employments provide details on a separate sheet and attach it to this form.

Supporting information

If you have previously contributed to the Local Government Pension Scheme (LGPS) and it is not held within Essex Pension Fund you must provide copies of all documents given to you by your former administering authority.

Aggregation (Combining)

Any previous LGPS benefits that you hold may be added to your new pension record. Once your employer has informed us of your start date we will be in contact with you with further information.

Transfer in

You will receive a welcome letter from Essex Pension Fund once your employer has informed us of your start date, which will include details of how to request a transfer of any previous pension rights.

Please visit our website www.essexpensionfund.co.uk for further information. You will also find important information at www.lgps2014.org

Return your completed form to:

**Essex Pension Fund
PO Box 11
County Hall
Chelmsford
Essex
CM1 1LX**

Or email to: pensionenquiries@essex.gov.uk