

Essex Pension Fund



REQUEST TO INVESTIGATE A TRANSFER

Please read the important notes overleaf before completing this form

This form and supporting documentation needs to be returned to:
Essex Pension Fund, PO Box 11, County Hall, Chelmsford, Essex, CM1 1LX
 Or email to: pensionenquiries@essex.gov.uk

Name.....	Date of birth	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
National Insurance number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Email
Employer name.....	Payroll number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Name and Address of Pension Scheme	Policy/ Reference Number	Dates of pension scheme membership		AVC/FSAVC
		From	To	Y/N

I authorise Essex Pension Fund to contact my previous pension providers listed above to investigate the possibility of a transfer

Signed:.....	Dated:.....
"Data Protection Act 1998: Personal information contained on this form will be held on computer files and/or relevant filing systems for the purpose of administering the Local Government Pensions Scheme. This information will only be shared with third parties for the purpose of providing the appropriate service or meeting legislative requirements"	

Important notes

- This form is **not** an election for a transfer. An election can only be made on receipt of all relevant transfer quotations and information.
- **Transfer requests made more than 12 months after joining are at the discretion of your employer and Essex Pension Fund you should check with them what their policy is before making such a request.**
- You can transfer an AVC fund attached to a non-local government pension scheme arrangement or FSAVCs into your LGPS pension account however you **cannot** transfer this into the in-house AVC scheme.
- It is **not** possible to transfer in a Pension Credit awarded by the courts as part of a Pension Sharing Order.

Please visit our website www.essexpensionfund.co.uk for further information. You will also find important information at www.lgps2014.org

Return your completed form to:

**Essex Pension Fund
PO Box 11
County Hall
Chelmsford
Essex
CM1 1LX**

Telephone: **01245 431912**

Or email to: **pensionenquiries@essex.gov.uk**